

Final Project Work Plan

Colleen Jackson, Nathan Blesse, Shawn Shepard

Schedule

Task	Due Date	Responsible Person
Chats	Tuesdays & TBD	All
Set up LMS (free trial or use space on learningindemand.com) and Set up Go To Meeting (free trial)	7/21	Shawn and Colleen
Debate: write script / storyboard	7/24	Nathan
Dining: write script / storyboard	7/24	Shawn
Shopping: write script / storyboard	7/24	Colleen
Debate: topic video lesson 1	7/25	Nathan
Deliver dialogue and text for translation into Korean to Shawn	7/25	All team members
Slides, media clips, other rough materials for conversation and debate topics.	7/25	Each course instructor to provide unless a single. Additional media may be provided by Nathan.
Debate: Lesson 1 slides	7/27	Nathan
Debate: record English dialogue	7/27	Nathan, studio services by Colleen
Dining: record English dialogue	7/27	Shawn, studio services by Colleen
Shopping: record English dialogue	7/27	Colleen
Debate: topic video lesson 2	7/29	Nathan
Debate: Lesson 2 slides	7/31	Nathan
Translations completed	8/01	
Update style sheet	8/01	All team members
Debate: Lesson layout	8/03	Nathan
Dining: Interactive Asynchronous Learning Modules	8/06	Shawn
Dining: lesson plan/instructor guide	8/06	Shawn
Shopping: 3 downloadable podcasts	8/06	Colleen
Shopping: Instructor Outline/Script	8/06	Colleen
Shopping: 'vocabulary cards'	8/06	Colleen
Dining: Classroom Presentation	8/06	Shawn
Lesson Outlines and Handouts (Deliverables - complete or just sketched out)	8/07	Nathan
Peer Review of Materials	8/08	All
Upload Materials to LMS or Other to test for usability	8/10	Shawn & Colleen (if we use learningindemand and not a free trial)
Final Project	8/12	All

Deliverables

Deliverables for the Lessons for Shopping for Clothes

Responsible Party: Colleen Jackson

Deliverable	Format	Description of Purpose/Content
(1) Narrated Shopping Scenario	PowerPoint, 2 versions, 5 and 10 minutes each	Example scene to introduce vocabulary and verb use. The longer version is used in Lesson 2.
(2) Downloadable 'vocabulary cards'	Photoshop file converted to .pdf and printable on photo stock	These cards are formatted into credit card size for portability on shopping trips. They will be introduced during the first lesson and assigned as homework. (2 sets – one for each scenario variation.)
(3) downloadable podcasts	.aif files exported to mp3/iPod compatible audio files	The shopping scenario's audio track (with word drops), a 'speak-along-with' vocabulary and a sentence practice will be 'homework' between lessons.
(3) Instructor Outline/Lesson Plans	PowerPoint	The Slides will be learning points and visible to all. Instructor lesson plan; script/details/resources will be in the notes.
(2) Example dialogue recordings	Audio files that can playback during the synchronous class times	These additional audio files will aid the instructor in meeting the needs of quick learners who may master the first shopping scenario quickly

Deliverables for the Lessons for Dining at a Restaurant

Responsible Party: Shawn Shepard

Deliverable	Format	Description of Purpose/Content
Scenario Scripts / Storyboards	Word documents	There will be one for each of the four 30-minute lessons. They provide the context and dialogue for the learning modules, presentation, and role playing.
Interactive Asynchronous Learning Modules	PowerPoint or Flash interactive lessons	One for each of the four lessons. They prepare the students for the synchronous online class and give the instructor an idea of the abilities of the students.
Lesson Plan / Instructor's Guide	Word documents	One for each of the four lessons. They explain what materials the instructor needs for each lesson and how to implement them. They also explain how to implement formative and summative evaluation.
Classroom Presentation	PowerPoint or Flash	One for each of the four lessons. These are the scripts/storyboards brought to life to demonstrate the context and dialogue to the students. They reinforce what the students have learned from the interactive modules and prepare them for role playing.

Deliverables for the Lessons for Conversation and Debate

Responsible Party: Nathan Blesse

Deliverable	Format	Description of Purpose/Content
Debate topic video lesson 1	Narrated slides, pictures, and video in a podcast	Start a discussion and demonstrate argument skills
Debate topic video lesson 2	Narrated slides, pictures, and video in a podcast	Spark a lively discussion (hopefully)
Lesson 1 slides	PowerPoint	Introduce material, state objectives
Lesson 2 slides	PowerPoint	Introduce material, state objectives
Lesson layout	website (my lesson page)	organize, present material in an easy to follow fashion

Outlines

Outline for the Lessons for Shopping for Clothes

Each lesson will spring board off the attention getting scenario and move from modeling, to practice to mastery using the described activities.

Lesson 1: Shopping for Clothing - Asynchronous Overview

1. Scenario Played
2. Vocabulary introduced
3. Scenario Replay
4. Vocabulary Practice

Lesson 2: Shopping for Clothing - Locating departments and choosing sizes

1. Scenario Played
2. Verbs/Vocabulary Review
3. Role Playing and Practice
4. 10 minute Scenario played
5. Identify additional content and set up next Class time

Lesson 3: Shopping for Clothing - Value/discounts, using 'money and purchasing

1. Review Goals and Longer Scenario
2. New content vocabulary and practice
3. Scenario Replay with dropped vocabulary words
4. Role Play/Peer Practice
5. Audio tracks with sentence
6. Coping Strategies
7. Close and Course Survey Solicited

Outline for the Lessons for Dining at a Restaurant

Each of the four lessons will follow this outline.

1. Asynchronous Learning Modules
 - a. Introduction in Korean
 - b. English Vocabulary Paired with Korean Vocabulary
 - c. Spoken English Paired with Illustrations/Animation/Video
 - d. Summative Evaluation
2. Synchronous Online Instruction
 - a. Student and Instructor Introductions
 - b. Vocabulary Review
 - c. Presentation
 - d. Role Playing / Practice with Formative Evaluation
 - e. Summative Evaluation

Outline for the Lessons for Conversation and Debate

Lesson 1

1. Intro (3-5 mins)
 - a. Brief Instructor/student introductions
2. Warm up (5-10 mins)
 - a. Light debate topics with preferences (Pepsi vs. Coke, Hip-hop vs. Rock, Love or Money, etc.)
3. Lesson Intro (10 mins)
 - a. Go over lesson objectives, present/discuss the basics of debate, remind students of possible grammar to utilize, explain the "rules" (all with Powerpoint) - possible grammar for this lesson could be the present perfect tense (have/has for stating facts)
4. Body (30-35 mins)
 - a. Present the debate topic (video or podcast) - "Corporal Punishment" & "Fan Death" for lesson 1, "Mad Cow and the US Beef Import Deal" for lesson 2
 - b. Facilitate a discussion following the clip
 - c. Get opinions and reasoning and display it for the class to see in a "for" and "against" fashion (use the whiteboard within connect)
 - d. Encourage and coax discussion for both sides of the argument
 - e. Explain possible strategies for "winning" the argument for either side
5. Wrap-up (5-10 mins)
 - a. Review objectives (PowerPoint)
 - b. Preview next lesson

Lesson 2

Lesson 2 will follow a very similar format, but in the body portion of the lesson the students will largely take the reins. They will be broken up into two groups and after some time to prepare, they will have a short debate.

Style Sheet

Word Documents, PDFs, and PowerPoints

- Body Text: Verdana, 10 pt, Regular, flush left,
- Heading 1: Verdana, 18 pt, Bold, flush left
- Heading 2: Verdana, 14 pt, bold, flush left
- Heading 3: Verdana, 11 pt, Bold, flush left
- Page Margins: 1 inch
- Page Numbers: Verdana, 8pt, bottom of page, except the first
- Page Heading: Verdana, 8 pt, top of every page, except the first

Websites, HTML, and Flash

- Web pages: 640 x 480
- Web Page Banner: 100% wide, 100 points high, on every page
- Web Page footer: 100% wide, 25 points high, on every page